



**Placer County IHSS  
Advisory Committee Meeting  
November 30, 2006  
1:30-3:00pm**

**Members Present:** Margaret Maldaner, Mary DeGraaf, Diane Lester, Ruth Lindsley and Katie Snoberger

**Members Absent:** Michael Fletcher, Deborah Dahl, Eula Marshall and Karen Boal

**Placer County Staff Present:** Eldon Luce and Kathryn Connolly

**Public Present:** Sally Kein and Tim Cooper (PIRS representative)

Chairperson Katie Snoberger called the meeting to order at 2:00 p.m.

**Roll Call And Introductions:** Roll was taken and a quorum was established.

**Excused Absences:** No motion was made to excuse Karen Boal from the meeting. This absence will be considered unexcused. It is anticipated that Karen will be resigning from the Committee.

Michael Fletcher and Deborah Dahl are on previously approved leaves of absence. These absences will be considered excused.

**Action:** A ***Motion*** was made by Margaret and **seconded** by Diane to excuse Eula Marshall's absence, as (Margaret reported) she is in the hospital. The *Motion* carried.

**Members Reports/Announcements/Questions**

**Ruth** Lindsley announced that this would be her last Advisory Committee meeting, as she will be moving out of the area to be closer to family. Staff and the members' expressed their appreciation for Ruth's service and that they were going to miss her.

**Eldon** distributed the 2007 IHSS Advisory Committee Meeting Schedule (see *attached, page 5*) and the new IHSS Brochure.

**Katie** distributed information from the Olmstead Advisory Committee; information from the CA Disability Community Action Network (CDCAN) on the 07-08 state budget and on the retirement of the Director of the CA Department of Rehabilitation; and, draft materials regarding “Money Follows the Person”.

**Eldon** noted that our December meeting is on the 21<sup>st</sup> and wanted to know (considering the holidays) if everyone was planning on attending. After discussion:

**Action:** A ***Motion*** was made by Margaret and ***seconded*** by Ruth to cancel the 12/21/06 meeting. The *Motion* carried.

**Margaret** reported on preliminary research she had done regarding finding a publisher willing to donate the costs of producing IHSS Provider and Consumer Handbooks.

- Kinko’s quoted a price for printing the handbook of \$42.01 per handbook; and, Staples quoted a price for printing the handbook of \$55.00 per handbook.
- Neither of these printers could actually print exactly what we wanted, the way we wanted, e.g., with tabs and the bindings would be different.
- The store managers did mention that they did pro bono work.
- This raised the question “Is there an advantage to the publisher for doing pro bono work for a governmental entity?”

### ***Discussion***

**Eldon** noted that the printer could be acknowledged in the handbook as having made the donation and he will check whether or not there are any “tax breaks” for donating to a governmental entity.

**Margaret** stated that the printers wanted to know how many handbooks we needed printed initially and how many annually.

**Eldon** responded that there are two handbooks, one for consumers and one for providers. Initially we would need 1,500 of each, for a total of 3,000; each handbook would then need 50 copies per month, for a total of 600 copies annually.

**Mary** asked if the money for printing could come out of the \$50,000.00 Advisory Committee allocation.

**Eldon** answered that it might be possible to cover some of the costs from that source. However, with the prices quoted by Kinko's and Staples there would not be enough money to pay for even the initial printing. The initial printing cost for 3,000 copies would be \$145,500.

The question was asked if ads could be sold to help cover the costs. **Eldon** stated that he would have to check with the county, but in any event IHSS didn't have the staff to sell ads.

The question was asked if we could loan the handbooks to providers at orientation, rather than have each provider getting and keeping the handbook. There was general agreement that it would be difficult to get the handbooks back.

**Mary** suggested that a year's supply be purchased in bulk because it would be less expensive. There was general agreement with this idea.

It was suggested to check with Auburn Printers or The Printing Store for a quote.

**Margaret** said she will do more research and will have more information by the next meeting.

**Public Comment:** No public comment offered.

**Approve 10-19-06 Meeting Summary:** **Action:** A *Motion* was made by Margaret and **seconded** by Ruth to approve the 10-19-06 Meeting Summary as written. The *Motion* carried.

**Advisory Committee Recommendations to IHSS Supervisor:** Eldon informed the group that the IHSS Supervisor was not able to attend the meeting, but would be at the next meeting.

**Update: California IHSS Consumer Alliance (CICA):** **Katie** informed the group that CICA representatives would be attending the February Advisory Committee meeting.

**Eldon** distributed a copy of the CICA survey on uses of Advisory Committee money that had previously been completed by the committee and submitted to CICA.

**CICA Survey:** **Eldon** distributed, and the members completed, the CICA Conference Survey. Eldon committed to faxing the surveys to CICA, as they were due today.

## **PA Managers Report**

- **Provider Benefits:** There are approximately 80 providers on the waiting list.
- **CMIPS Report:** Eldon distributed a report on total authorized IHSS hours per month and on average authorized hours per case, per month for fiscal year 2006-2007. He is tracking these numbers to assess any impact the new state guidelines may have on decreasing/increasing authorized hours. Since the guidelines did not go into effect until 9/1/06 it will be some time before we know the impact of the new guidelines.
- **Provider Recruitment:** Eldon noted that we continue to need more providers than we have on the registry.
- **Advisory Committee Member Recruitment:** Eldon announced that Tim Cooper has submitted his application to become a member of the Advisory Committee. Eldon will present his application to the Board of Supervisors in January 2007. Eldon reminded everyone that there are still two openings for consumers on the committee and all members should be actively trying to recruit members.
- **Newsletter:** Some members reported not getting the last edition of the newsletter. Eldon will check on the newsletter mailing list. A suggestion for the Winter 2007 edition included, an article on fraud, including time card fraud.
- **October Registry Report:** The report (*see attached, pages 6 & 7*) was distributed and reviewed. Eldon noted that 83% of survey respondents said that the presence of an IHSS caregiver prevented a hospital stay in the past 120 days.

**The meeting was adjourned at 3:00 PM.**

### **Next Advisory Committee Meeting**

**January 18<sup>th</sup>, 2006  
The Domes, Conference Room A, Fulweiler**